



STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

11 MAR 21 P2:02

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer

2. FROM: DOT / Highways
Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

On-screen advertisement for federally funded traffic safety message in movie theatres.

4. Name of Vendor: Screenvision Direct

Address: 360 Linden Oaks
Rochester, NY 14625

5. Price:

\$80,000.00

6.

Term of Contract: From: 4/1/11 To: 3/31/12

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
Vendor is the sole representative for the Consolidated Theatres in Hawaii. The vendor was not selected by the requester, but is contracted by the theatre to manage on-screen advertisements.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

There are no other vendors for this service.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

Lee Nagano, Program Manager - Select sites and negotiates fees

Lianne Yamamoto, Highway Safety Specialist - Monitors billings for proper expenditures

Scott Haneberg, Motor Vehicle Safety Administrator - Approval of purchase order

Wai Li, Fiscal Officer - Approval of purchase order *recommends*

Daniel Meisenzahl, Communications Development Specialist - Approval of ads that are to be displayed

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Glenn Okimoto	Director of Transportation	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Daniel Meisenzahl	Communications Dev. Specialist	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Wai Li	Fiscal Officer	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Scott Haneberg	Motor Vehicle Safety Admin.	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Lianne Yamamoto	Highway Safety Specialist	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Lee Nagano	Highway Safety Manager	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration

13. Direct inquiries to:	Department: Transportation Contact Name: Lee Nagano Phone Number: 587-6301 Fax Number: 587-6303
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



 Department Head

3/10/11

 Date

Reserved for SPO Use Only	
15. Date Notice Posted <u>3/22/2011</u>	
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <div style="margin-left: 200px;"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </div>	
Chief Procurement Officer's comments: <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. This award is required to be posted on the Awards Reporting System. </div>	

16. ☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED

 4/6/2011

 Chief Procurement Officer Date